

**CITY OF VERONA**

**MINUTES**

**PARK, RECREATION & FORESTRY COMMISSION**

**WEDNESDAY, JUNE 29, 2016**

1. The meeting was called to order by chairperson Jon Turke at 7:00 p.m.
2. Roll Call: Present: Jon Turke, Heather Reekie, Paul Schmidt, Mark Giesfeldt. Excused: Brad Stiner. Also present: Dave Walker, Parks Director; Casey Dudley, Recreation Director.
3. Moved by Schmidt, seconded by Reekie, to approve the minutes of the May 18, 2016 meeting of the Park, Recreation, and Forestry Commission. Motion carried 4-0.
4. The Commission reviewed the Parks Department five year capital improvement plan. The plan includes most major projects and expenditures and is used as a budgeting tool to forecast future funding needs. Projects added to the five year plan included a future park in the North neighborhood, a splashpad, and improvements to Fireman's Park.
5. Moved by Reekie, seconded by Turke, to approve the Parks five year capital improvement plan as presented. Motion carried 4-0.
6. The Park Commission considered a Professional Services Agreement amendment with MSA for Master Planning improvements to Fireman's Park. The amendment would add a third planning option to the existing project at a cost not to exceed \$1,500.
7. Moved by Schmidt, seconded by Turke, to approve amendment #2 with MSA Professional Services as presented. Motion carried 4-0.
8. The Commission discussed acquiring the Cemetery Association duties and assets. The transfer was awaiting approval from the State of Wisconsin sometime after July 1. The City would also have the option of forming a new board to oversee the cemetery or combining those duties with one of the existing boards, the most logical being Parks, Rec, and Forestry. The Commission was not entirely opposed to taking on oversight of the cemetery but felt that if existing members of the Association wanted to continue serving it would be more appropriate to create a new Cemetery Board. They did feel strongly that the existing funds should be kept in a separate non-lapsing account to pay for ongoing maintenance at the cemetery.
9. Moved by Schmidt, seconded by Turke, to recommend that Cemetery Association funds be held in a non-lapsing maintenance account upon transfer to the City. Motion carried 4-0.
10. Moved by Giesfeldt, seconded by Schmidt, to adjourn. Motion carried 4-0. Time 8:05 p.m.

Jon Turke  
Chairperson